

Operator Maintenance Schedule

| Activity # | Hours of Operation | Symptoms | Cleaning Material |
|-------------------------------|--------------------|---|-------------------------------------|
| Clean Background Bar | Daily | Dust build up | Optic Pads |
| Clean Glass Flat | Daily | Streaks in image, reduced recognition rates, blurred images | Optic Pads |
| Clean Skimmer Rollers | Daily | Skewed documents, excessive multifeeds, feeder jams | Rubber Tire Cleaner |
| Clean Separator Roller | Weekly | Excessive multifeeds | Put in Water, Blot dry |
| Clean Transport | Weekly | Page frame errors, transport jams | Transport Cleaning Sheets |
| Clean Transport Rollers | Weekly | Page frame errors, transport jams | Individually clean with water |
| Clean Page Sensors | Weekly | Entry/exit sensor errors, page frame errors | Sensor & Transport Cleaning Air Can |
| Clean Feeder Sensors | Weekly | Feeder elevator doesn't drop when out of paper | Sensor & Transport Cleaning Air Can |
| Clean Table | Weekly | Dust and dirt build up | Water |
| Clean Back camera glass cover | Bi-Weekly | Fuzzy images, streaks on images | Tech Wipes |
| Clean Lamps | Monthly | Reduced recognition rates, low image brightness | Optic Pads -Scanner Off |

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| Cleaning Reminder | 10,000 |
| Preventative Maintenance Call | Quarterly |
| Lamp Replacement | 5,000 hours |
| Skimmer & Separator Rollers Replacement | 600,000 |